



The
Coombes
CE Primary School

Charging and Remissions Policy



Date: April 2019
Review Date: April 2020

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1.0 Introduction

This charging and remissions policy complies with statutory requirements and is reviewed on an annual basis. The Pupil Premium Policy can be referred to for specific financial assistance for this group of children.

2.0 Activities

2.1 Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and vocal music tuition for pupils learning individually or in groups, unless the tuition is provided at the request of the pupil's parent / carer.
- entry for a prescribed public examination including re-sits if the pupil has been prepared for it at the school

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding, subject to the following conditions:

- Where there are insufficient contributions to make the activity viable, or the school cannot fund it from some other source, then the activity will be cancelled.
- Any children of parents who do not wish to contribute will not be treated any differently

All requests to parents for voluntary contributions will make it clear that the contributions are voluntary and that there is no obligation to make any contribution.

2.2 Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- Any materials, books, instruments, or equipment, where the child's parent wishes him/her to own them

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- Optional extras (see below)
- Music and vocal tuition, in limited circumstances
- Certain early years provision (see the Education (Charges for Early Years Provision) Regulations 2012)
- Community facilities. (see S27 Education Act 2002)

3.0 Optional Extras

Charges may be made for some activities which are detailed below:

- Education provided outside of school time that is not:
 - part of the national curriculum;
 - part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school; or part of religious education.
- Examination entry fee(s) if the registered pupil has not been prepared for the examination(s) at the school;
- Transport (other than transport that is required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education);
- Board and lodging for a pupil on a residential visit (subject to remission arrangements)
- Extended day services offered to pupils (for example breakfast club, afterschool clubs, tea and supervised homework sessions where this is run under the responsibility of the governing body. Please see Extended Care Provision).

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