

First Aid Policy Addendum

This addendum must be read in conjunction with the main school policy.

To prevent the spread of coronavirus, all staff and pupils at The Coombes C f E School follow the guidance shared by:

- Wokingham Borough Council
- Public Health England
- The Keys Academy trust (TKAT)

Showing signs of coronavirus

If a child or adult shows signs of a continuous cough, a high temperature or has a loss or change in their normal sense of taste or smell they must be sent home immediately and directed to contact 111 and follow NHS guidance.

Any pupils with these symptoms should be taken to the office, where they will be seated in an allocated area with adult supervision until a parent is able to collect them. The area will be cordoned off and the adult supervising will be wearing PPE as detailed below.

Further details of this can be found in the COVID Risk Assessment.

Testing

Should an individual be advised to take a COVID test or to self-isolate, they must inform the school and must not return to school until either they have received a negative results or their self-isolation period has ended.

Office staff dealing with anyone displaying the symptoms outlined above will wear;

- disposable gloves
- fluid resistant surgical mask
- disposable apron
- face visor

Office staff have received training in use and disposal of PPE.

Disposing of used materials

- All wipes, gloves, aprons, wrappings used by Office Staff must be disposed of in a lidded bin.
- Any tissues used by children or adults to clean their nose or to cough into must also be disposed of in the lidded bin.

Cleaning

•All areas where the first aid was administered must be cleaned following the administering of first aid.

• First aider and injured child or adult must wash their hands after the first aid treatment following COVID 19 guidance.

Review of addendum

The arrangements for first aid during COVID 19 to be reviewed regularly following any incidents or in receipt of new government guidance. June 2020

